Cleaning Day

Date	24/01/2022 18:00-22:00
Venue	ChaosStuff
Description	We clean our space and take care of the general infrastructure.
Contact	metalgamer
Participants	virii deflenken

Todo List

ao List
General (i.e. everywhere):
$\circ \Box$ Throw away things that are not needed anymore (i.e. empty boxes, etc)
• Lab
 NOC Cabinet
■ Give away or throw away 100Mbit switchesd unanimously by a
■ □ Document remaining NOC stuff in Wiki
 3D-Printing Area:
■ □ Throw away old and brittle filament
■ □ Clean 3D-Printer
$ullet$ \square Maybe: Plug 3D-Printer in a socket, that doesn't get shutdown when the space is
closed
Soldering Area:
■ □ Clean working surface
■ □ Clean drawers
■ □ Clean & Check soldering stations
 Woodworking Area:
■ □ Clean working surface
■ □ Throw away non-usable wooden stock
■ □ Do maintenance on scroll saw
∘ Office Desk
■ □ Do cable managment
■ □ Install labelwriter with the PI Zero
NOC Rack
■ □ Label all the stuff
■ □ Clean rack from dust
■ ☐ If needed: move user devices to user rack
■ □ Document rack in the wiki
General working surface
■ □ Clean surface
• Chill
• Stock
■ □ Bring full crates from the lab into the chill and empty crates from the chill to the
lab . Table
o Table■ Ground the switch
 Library Clean out on needed magazines (i.e. product magazine from suppliers)
- III CIEGO VOL VIL DEEVEG HIGGAN DES U.C. DIVUUL HIGGAN DE HVIII SUVVIIES)

 $\ \ \Box$ Sort magazines (i.e all Make editions together and sorted)

■ ☐ Maybe: Sort books by topic

- ☐ Maybe: Add books and magazines to grocy
- Kitchen & Fridge
 - □ Throw away expired stuff
 - □ Clean dishes
 - □ Clean tabletop

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