Cleaning Day

Date	24/01/2022 18:00-22:00
Venue	ChaosStuff
Description	We clean our space and take care of the general infrastructure.
Contact	metalgamer
Participants	virii deflenken

Todo List

- General (i.e. everywhere):
  - ☐ Throw away things that are not needed anymore (i.e. empty boxes, etc...)
- Lab
  - NOC Cabinet
    - ☐ Give away or throw away 100Mbit switchesd unanimously by a
    - ☐ Document remaining NOC stuff in Wiki
  - 3D-Printing Area:
    - ☐ Throw away old and brittle filament
    - ☐ Clean 3D-Printer
    - ☐ Maybe: Plug 3D-Printer in a socket, that doesn't get shutdown when the space is closed
  - Soldering Area:
    - ☐ Clean working surface
    - ☐ Clean drawers
    - ☐ Clean & Check soldering stations
  - Woodworking Area:
    - ☐ Clean working surface
    - ☐ Throw away non-usable wooden stock
    - ☐ Do maintenance on scroll saw
  - Office Desk
    - ☐ Do cable managment
    - ☐ Install labelwriter with the PI Zero
  - NOC Rack
    - ☐ Label all the stuff
    - ☐ Clean rack from dust
    - ☐ If needed: move user devices to user rack
    - ☐ Document rack in the wiki
  - General working surface
    - ☐ Clean surface
- Chill
  - Stock
    - ☐ Bring full crates from the lab into the chill and empty crates from the chill to the lab
  - Table
    - ☐ Ground the switch
  - Library
    - ☐ Clean out on needed magazines (i.e. product magazine from suppliers)
    - ☐ Sort magazines (i.e all Make editions together and sorted)

        - ☐ Maybe: Sort books by topic
        - ☐ Maybe: Add books and magazines to grocy
    - Kitchen & Fridge
        - ☐ Throw away expired stuff
        - ☐ Clean dishes
        - ☐ Clean tabletop

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