## **Cleaning Day**

Date	24/01/2022 18:00-22:00
Venue	ChaosStuff
Description	We clean our space and take care of the general infrastructure.
Contact	metalgamer
<b>Participants</b>	virii deflenken

## **Todo List**

General (i.e. everywhere):	
$\circ$ $\square$ Throw away things that are not needed anymore (i.e. empty boxes, etc)	
• Lab	
<ul> <li>NOC Cabinet</li> </ul>	
■ ☐ Give away or throw away 100Mbit switchesd unanimously by a	
■ □ Document remaining NOC stuff in Wiki	
<ul> <li>3D-Printing Area:</li> </ul>	
■ □ Throw away old and brittle filament	
■ □ Clean 3D-Printer	
■ ☐ Maybe: Plug 3D-Printer in a socket, that doesn't get shutdown when the space	is
closed	
<ul> <li>Soldering Area:</li> </ul>	
■ □ Clean working surface	
■ □ Clean drawers	
■ □ Clean & Check soldering stations	
<ul> <li>Woodworking Area:</li> </ul>	
■ □ Clean working surface	
■ □ Throw away non-usable wooden stock	
■ □ Do maintenance on scroll saw	
∘ Office Desk	
■ □ Do cable managment	
■ □ Install labelwriter with the PI Zero	
∘ NOC Rack	
■ □ Label all the stuff	
■ □ Clean rack from dust	
■ □ If needed: move user devices to user rack	
■ □ Document rack in the wiki	
General working surface	
■ □ Clean surface	
• Chill	
<ul> <li>Stock</li> </ul>	
$ullet$ $\Box$ Bring full crates from the lab into the chill and empty crates from the chill to the	ıe
lab	
∘ Table	
■ ☐ Ground the switch	
■ □ Clean things under the table * Library * <todo>Clean out noz needed</todo>	

magazines (i.e. product magazine from suppliers)

■ ☐ Maybe: Sort books by topic

■ □ Sort magazines (i.e all Make editions together and sorted)

- ☐ Maybe: Add books and magazines to grocy
- Kitchen & Fridge
  - □ Throw away expired stuff
  - □ Clean dishes
  - □ Clean tabletop

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