Cleaning Day

Date	24/01/2022 18:00-22:00
Venue	ChaosStuff
Description	We clean our space and take care of the general infrastructure.
Contact	metalgamer
Participants	virii deflenken

Todo List

- General (i.e. everywhere):
    - ☐ Throw away things that are not needed anymore (i.e. empty boxes, etc...)
- Lab
    - NOC Cabinet
        - ☐ Give away or throw away 100Mbit switchesd unanimously by a
        - ☐ Document remaining NOC stuff in Wiki
    - 3D-Printing Area:
        - ☐ Throw away old and brittle filament
        - ☐ Clean 3D-Printer
        - ☐ Maybe: Plug 3D-Printer in a socket, that doesn't get shutdown when the space is closed
    - Soldering Area:
        - ☐ Clean working surface
        - ☐ Clean drawers
        - ☐ Clean & Check soldering stations
    - Woodworking Area:
        - ☐ Clean working surface
        - ☐ Throw away non-usable wooden stock
        - ☐ Do maintenance on scroll saw
    - Office Desk
        - ☐ Do cable managment
        - ☐ Install labelwriter with the PI Zero
    - NOC Rack
        - ☐ Label all the stuff
        - ☐ Clean rack from dust
        - ☐ If needed: move user devices to user rack
        - ☐ Document rack in the wiki
    - General working surface
        - ☐ Clean surface
- Chill
    - Stock
        - ☐ Bring full crates from the lab into the chill and empty crates from the chill to the lab
    - Table
        - ☐ Ground the switch
    - Library
        - ☐ Clean out noz needed magazines (i.e. product magazine from suppliers)
        - ☐ Sort magazines (i.e all Make editions together and sorted)
        - ☐ Maybe: Sort books by topic

- ☐ Maybe: Add books and magazines to grocy
  - Kitchen & Fridge
    - ☐ Throw away expired stuff
    - ☐ Clean dishes
    - ☐ Clean tabletop